

COLLEGE APPLICATION CHECKLIST

COLLEGE

ADDRESS

ADMISSIONS CONTACT

NAME

EMAIL

PHONE

APPLICATION DEADLINE

APPLICATION FEE

\$

DATE APPLICATION SENT

PRE-APPLICATION

- Researched school online
- Discussed with parents
- Discussed with counselor
- Visited campus

SCHOOL TYPE

Check one:

- Safety
- Likely
- Reach

FINANCIAL AID/SCHOLARSHIPS

COST BOX

Tuition	
Room & Board	+
Financial aid	-
Total	\$

FORM

FAFSA

College financial aid application

(other) _____

DEADLINE

COMPLETED

APPLICATION MATERIALS

- Application proofread by you
- Application proofread by someone else
- Cover letter/personal statement
- Essay/Personal Statement
 - Written
 - Proofread
 - Proofed again
- Transcript sent
- Test scores sent
- Copy of application made and filed

ADDITIONAL INFORMATION

- Portfolio (if required)
- Housing forms
- Supplemental

LETTERS OF RECOMMENDATION

REQUESTED FROM

DATE

SENT?

CAPTIP! Put your name and Social Security number on every page of application materials you send. For more tips, go to www.Cappex.com/tips.

APPLY

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